

ANNEXURE – A

CCA SCHOOL

ADMISSION POLICY 2027-28

Registration

- CCA has two sections from Nursery to Class V.
- Classes VI to X have three sections each, while Classes XI and XII have six sections each.
- Admissions are primarily conducted for Nursery-Class I, VI & XI and all other classes subject to vacancy. Preference is given to meritorious & eligible transfer outstation cases.
- Registration for Nursery, LKG, UKG, and Class I & II generally opens during August–September of the preceding academic session.
- Registration for Classes III to XI generally begins from December onwards.
- Applications must be submitted **online** through the school website.
- Registration fee: ₹500 for Nursery-Class II and Classes VI-IX & XI.
- No registration fee for other classes, which are subject to vacancies.

Admission Procedure

- After scrutiny of applications, the Admission In-charge shortlists eligible candidates and invites them for **an assessment, interaction, or written test, as applicable.**
- Shortlisted candidates undergo an interaction with the Admission Committee to assess their academic readiness, communication skills, and age-appropriate developmental level.

Assessment / Interaction

- Primary and Middle School students are assessed for reading skills, comprehension, numeracy, and communication.
- Students seeking admission to Class VI and above may be required to appear for a written test followed by an interaction/interview.

Parent Interaction

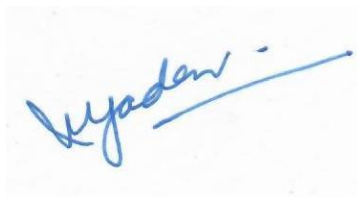
- Parents are introduced to the school's culture, values, discipline, and learning environment & expected discipline norms of CCA School.
- The interaction helps understand parents' expectations and explains the fee structure, optional facilities, and related expenses.
- A two-day Open House is generally organized during December/January.

Admission Formalities

- Registration Fee of ₹500 includes the Prospectus Fee.
- Selected candidates are informed through the prescribed communication channel.
- A token amount equivalent to 25% of the Admission Fee must be deposited within 3–5 days. This amount is non-refundable.
- The balance fee must be paid within 30 days of the commencement of the academic session or the student's joining date, whichever is earlier.

General Instructions

- Mid-session admissions are generally not encouraged except in genuine outstation transfer cases.
- Exceptionally meritorious outstation students may be considered for admission to Classes X and XII, subject to vacancies.
- Registration does not guarantee admission. Admission is subject to eligibility, assessment, interaction, document verification, and availability of seats.
- The decision of the Admission Committee shall be final.

A handwritten signature in blue ink, appearing to read 'Myadaw', with a horizontal line drawn underneath it.

Director Principal

CCA School Date: 07August 2026